

facilities digest

By Anita Dosik



2012-2013 OFFICERS

We are pleased to present the newly elected officers for APPA's 2012-2013 administrative year:

PRESIDENT-ELECT:

- Glenn Smith
Bryn Mawr College

VICE PRESIDENT FOR INFORMATION AND RESEARCH:

- Jeri Ripley King
University of Iowa

VICE PRESIDENT FOR PROFESSIONAL DEVELOPMENT:

- Robyn Pierce
Portland State University

The successful candidates will take office at the APPA 2012 conference in Denver, Colorado in July 2012.

Many thanks to the Tally Committee for counting and verifying the votes:

- H. Allen Stearns, *Chair*, member emeritus
- Allan D. Guggolz, member emeritus
- Michael R. League, member emeritus



APPA 2012: CUTTING EDGE AND INSIGHTFUL

July 17-19, 2012 • Sheraton Downtown Denver – Denver, Colorado

APPA 2012 is the premier event for the facilities professionals ... the ultimate networking and learning experience for facilities officers, directors, and management personnel at every level, and from around the world.

At APPA 2012, we will explore the latest trends, challenges, and solutions facing facilities organizations within colleges and universities, K-12 private academies and public school systems, libraries, museums, and other institutions of learning.

Enjoy over 40 conference sessions with diverse perspectives from today's leading facilities officers, campus administrators, college presidents, students, and education experts who are shaping and influencing the direction of the education and the campus facilities environment.

For the latest on APPA 2012, visit us at www.appa.org/training/APPA2012/index.cfm.

RENEW YOUR APPA MEMBERSHIP TODAY

The APPA 2012-13 fiscal year began on April 1, 2012, and runs through March 31, 2013. Renewal notices were mailed to all member institution primary representatives. You may pay online and manage your membership by logging into myAPPA page, or pay by check via mail.

THANK YOU to those who have already renewed your APPA membership. Watch for invoices and please pay promptly in order to retain the many benefits of membership, including discounted pricing on publications and training, the bimonthly *Facilities Manager* magazine, opportunities to network with your peers, and a chance to be part of the Facilities Performance Indicators program, critical to gaining a comprehensive perspective on the factors driving operational success.



EVENTS

Jul 16 APPA SFO Summit, *Denver, CO*

Jul 17-19 APPA 2012 Annual Conference, *Denver, CO*

Jul 20 EFP Prep Course, *Denver, CO*

Sep 23-27 APPA U: Institute & Leadership Academy, *Vancouver, BC, Canada*

Jan 13-17, 2013 APPA U: Institute for Facilities Management & Leadership Academy, *Tampa, FL*

REGION/CHAPTER EVENTS

May 24 DFWAPPA 2012 Annual Meeting, *Fort Worth, TX*

May 26-30 GAPPA 2012 Annual Meeting, *Jekyll Island, GA*

Jun 4-7 OAPPA 2012 Annual Conference, *Sudbury, ON, Canada*

Jun 4-8 APPA/SRAPPA Supervisor's Toolkit, *Loudoun County, VA*

Jul 17-19 PCAPPA 2012 Annual Conference, *Denver, CO*

Sep 16-19 RMA 2012 Annual Conference, *Sheridan, WY*

Sep 30-Oct 2 ERAPPA 2012 Annual Conference, *Philadelphia, PA*

Oct 13-17 MAPPA 2012 Annual Conference, *Minneapolis, MN*

Oct 14-16 SRAPPA 2012 Annual Conference, *Lexington, VA*

Oct 14-17 CAPPA 2012 Annual Conference, *Dallas-Fort Worth, TX*

OTHER EVENTS

June 20-23 15th Annual Snow & Ice Symposium, *Buffalo, NY*

Jul 9-12 NAEP Facilities Institute, *Houston, TX*

Aug 3 PGMS Green Star Awards Deadline

Oct 24-27 PGMS School Grounds Management & GIE+EXPO, *Louisville, KY*

For more information or to submit your organization's event, visit www.appa.org/calendar.

PROFESSIONAL GROUNDS MANAGEMENT SOCIETY LOOKING FOR BEST MANAGED LANDSCAPES

The Professional Grounds Management Society (PGMS) is searching for the best managed landscapes and is now accepting entries for its acclaimed Green Star Awards Program. The deadline for entries is Friday, August 3, 2012.

This exclusive program brings national recognition to grounds management programs, managers and crews responsible for landscapes that exhibit a high degree of excellence in certain areas including sustainability practices and policies, turf management, landscape design, and more.

There will be 15 entry categories and three classes of awards: Grand Awards, Honor Awards and Merit Awards. Each winning entry will be recognized at the 2012 Awards Banquet in Louisville, Kentucky as part of the annual School of Grounds Management & GIE+EXPO set to take place October 24-27, 2012.

An official entry form for this year's contest and other details can be found at <http://www.pgms.org/greenstars.htm>.

ACCESS APPA'S JOB EXPRESS TO FIND THE JOB OR CANDIDATE YOU NEED

APPA's Job Express is APPA's popular Web-based career development site for educational facilities professionals and their employers. Looking for a new employment opportunity? Scan Job Express for the latest job openings to advance your career goals. Are you an employer seeking to post a position? Ensure your job announcement reaches the most qualified educational facilities professionals by visiting www.appa.org/JobExpress/advertise.cfm.



APPA'S LATEST FACILITIES PERFORMANCE INDICATORS REPORT NOW AVAILABLE

APPA is pleased to announce release of the 2010-11 Facilities Performance Indicators report. Findings are based on APPA's annual survey of numerous indicators essential to the management of colleges, universities, K-12 organizations, and other educational entities. The report includes data from 345 institutions, allowing extensive comparisons of average costs of various factors related to the management of a wide range of educational institutions. These include staffing levels, salaries, as well as performance levels for custodial,



grounds, maintenance, and other areas. The data provided helps you plan, budget, compare, and benchmark your facilities operation. In short, it's the information you need to lead. Order the FPI report today. If your institution is an APPA member and participated in the 2010-11 FPI survey, the report is absolutely free. The costs for others is:

- Member/Non-Participant Report: \$500
- Nonmember/Participant Report: \$895
- Nonmember/Non-Participant Report: \$1,000

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APPA U

REGISTRATION COMING SOON!

This September, APPA U – Institute & Leadership Academy – will hold sessions in the beautiful city of Vancouver. Join us as the PCAPPA region plays host among our Canadian colleagues kicking off a week of outstanding programming for all levels of the facilities profession. As a reminder, travel into Vancouver, British Columbia will require a passport. We encourage you to obtain your documentation as soon as possible by visiting the U.S. Department of State site at http://travel.state.gov/passport/passport_1738.html.

APPA – TRAINING AT YOUR DOOR STEP!

Looking for popular APPA training, such as the Supervisor's Toolkit or segments of the Leadership Academy to your campus? This is a great way to train teams at a fraction of the cost! Contact Suzanne Healy, APPA's director of professional development, at suzanne@appa.org for more information.



Supervisor's Toolkit

Nuts and Bolts of Facilities Supervision

APPA BOOKSTORE

The APPA Bookstore is your portal for Facilities Management Insight

Mark www.appa.org/bookstore as one of your favorite sites today. You'll have at your fingertips the largest, most relevant, and comprehensive knowledge bank in the field of educational facilities management.

The bookstore features industry standards, best practices, creative solutions, and practical tools, as well as resources to strengthen your skills as a leader—all at discount prices for members.

At the bookstore, you'll be able to create your own user name and password, and place your order online. You'll receive a receipt and UPS tracking number via e-mail once the order is shipped (usually within 24 hours.)

Be sure to visit the APPA Bookstore at the APPA 2012 conference and at APPA U, where additional discounts will be available to those attending the events!

Get the resources you need to solve your facility's most pressing problems and help you grow as a leader! Visit us at www.appa.org/bookstore today!

Newest
Addition to
APPA's Library!

Benchmarking & Organizational Change, second edition

By Mohammad H. Qayoumi, Ph.D., APPA Fellow
President, San Jose State University

This newly updated edition of *Benchmarking & Organizational Change* can assist in integrating the technical, human, and economic aspects of an organization in order to optimize business results. It enables organizations to embrace rapid and perpetual change, and to practice the principles of a learning organization.

Benchmarking will achieve the following for your organization:

- Stimulate creativity across the enterprise.
- minimize or eliminate complacency and the lackadaisical mindset.
- expand horizons beyond your industry.
- enhance sensitivity to external factors.
- align your business strategies to action plans.
- create an ongoing sense of urgency to remain competitive and, possibly, outpace your competition.

Chapters and Appendices:

- 1: Why Benchmark?
 - 2: What Is Benchmarking?
 - 3: Critical Factors for Benchmarking Success
 - 4: Leading Organizational Change
 - 5: Leveraging Organizational Learning
 - 6: To Probe into the Future
 - 7: Conclusion
- Appendix A: Benchmarking Code of Conduct
Appendix B: The Benchmarking Process
Appendix C: A Typical 10-Step Benchmarking Process Model
Appendix D: Measurement Matrix
Appendix E: References and Other Resources

Item #: Member: \$32.00; Non-Member: \$45.00

Available at www.appa.org/bookstore

