

facilities digest

By Anita Dosik



2012 AWARD NOMINATIONS DUE JANUARY 31!

Applications are now being taken for APPA's 2012 institutional and individual awards: Award for Excellence, the Sustainability Award, Effective and Innovative Practices Award, APPA Fellow, Meritorious Service Award, and Pacesetter Award. The deadline for consideration for these awards is January 31, 2012. Awards nominations and applications submitted after January 31, 2012 will be held and considered in the 2013 award cycle. Visit <http://www.appa.org/recognition/> for award details and to submit award applications.



APPA 2012: Annual Conference and Exhibition

SAVE THE DATE FOR APPA 2012 July 17-19, 2012 * Denver, Colorado

Registration is now open. If you didn't make it to APPA 2011, you missed the profession's major go-to event for career enrichment and advancement, a chance to discuss current topics with other thought leaders in educational facilities community, and much more. Plan now to attend APPA 2012 to be held July 17-19, 2012 in Denver, Colorado. Work APPA 2012 into your professional development and travel budgets. For more information and to register, visit <http://www.appa.org>.



Above: Outgoing Credentialing Board Members: (From left to right) Lander Medlin, APPA Executive Vice President; Christina Hills, APPA Director of Credentialing & Benchmarking; David Cain, Coconino Community College; Jack Colby, Chair, North Carolina State University. (Back Row) Jim Roberts, Campbell University; Phil Cox, Vice-Chair, APPA Member Emeritus; Jim Whittaker, Facility Engineering Associates.

APPA'S CREDENTIALING BOARD WELCOMES NEW MEMBERS

On December 9, 2011, the original APPA Credentialing Board welcomed three new members: J. Thomas Becker, Dave Button, and Yvette Halverson. They will replace three original members (Erin Babson, Phil Cox, and Jim Roberts) who have served for the full three 2-year terms allowed.

The board was established in 2007, and is solely dedicated to APPA's credentialing efforts: the Educational Facilities Professional credential (EFP) and the Certified

Educational Facilities Professional (CEFP) program. Both programs seek to establish a standard for professional practice in the field of education facilities management.



Left: Incoming Credentialing Board Members: (From left to right) Jack Colby, North Carolina State University; Yvette Halverson, University of North Dakota; Christina Hills, APPA Director of Credentialing & Benchmarking. (Back Row) Jim Whittaker, Facility Engineering Associates; David Cain, Coconino Community College; Thomas Becker, Philadelphia University; Dave Button, University of Regina.

EVENTS

- Jan 22-26** APPA U Institute & Leadership Academy, Hilton Head, SC
- Apr 16-17** 7th Annual Smart & Sustainable Campuses Conference, College Park, MD
- Apr 18** APPA Drive-in Workshop, Cleveland, OH
- Jul 17-19** APPA 2012 Annual Conference, Denver, CO
- Sep 23-27** APPA U Institute & Leadership Academy, Vancouver, BC Canada

OTHER EVENTS

- Feb 6-9** IDEA's 25th Annual Campus Energy Conference, Arlington, VA
- Feb 22-25** CAPP Technology and Leadership Conference, San Antonio, TX
- Feb 27-Mar 1** Supervisor's Toolkit, Las Cruces, NM
- Mar 7-8** NCAPPA Conference 2012, Charlotte, NC
- May 3-4** MD/DC/NJAPPA Joint Educational Program, Ocean City, MD
- Jul 17-19** PCAPPA Conference 2012, Denver, CO
- Sep 16-19** RMA Conference 2012, Sheridan, WY
- Sep 30-Oct 2** ERAPPA Conference 2012, Philadelphia, PA
- Oct 13-16** SRAPPA Conference 2012, Lexington, VA
- Oct 13-17** MAPPA Conference 2012, Minneapolis, MN
- Oct 14-17** CAPP Conference 2012, Dallas-Fort Worth, TX

For more information or to submit your organization's event, visit www.appa.org/applications/calendar/events.cfm.



TAKE YOUR CAREER A STEP FURTHER WITH CEFP CERTIFICATION

Beyond the EFP Credential level, the Certified Educational Facilities Professional (CEFP) designation denotes the highest level of educational facilities mastery, elevating the credibility of the individual who holds the certification and the institution their certified professional represents. Learn more by visiting http://certification.appa.org/cefp_home.cfm or by contacting Christina Hills at christina@appa.org.

ADVERTISE YOUR POSITION OPENINGS IN JOB EXPRESS

If you are looking for a highly qualified pool of candidates for a facilities management opening, Job Express can help you. Your ad will be posted online where it can be seen by thousands of facilities professionals who access APPA's website.



The Job Express audience consists of professional facilities managers in top executive level positions, individuals who are retiring from the military with extensive facilities and engineering experience, graduates of APPA's Institute for Facilities Management, and members who have earned the EFP certificate.

Job Express gives you market exposure through its online postings. All ads appear in one format for one low cost and are hosted online for eight weeks! Add e-mail and website links so that applicants can reach you at the click of a button. To find out more, go to <http://www.appa.org/jobexpress>.

APPA PUBLISHES EXPANDED AND UPDATED OPERATIONAL GUIDELINES TRILOGY

APPA has updated its popular *Operational Guidelines* trilogy of publications on Custodial, Grounds, and Maintenance. The new books incorporate leading-edge topics related to technology, service innovations, benchmarking, outsourcing, sustainability, and much more. Order the books at www.appa.org/bookstore.



STAFF CONTACT INFORMATION

Contact APPA's staff for any questions regarding membership, programs, or publications via phone or e-mail.



E. Lander Medlin, lander@appa.org
Executive Vice President, 703-542-3829
Chief staff officer of the association. Contact for the Facilities Management Evaluation Program (FMEP). Serves as staff liaison to the Board of Directors, the Executive Committee, and the RMA region.



John F. Bernhards, john@appa.org
Associate Vice President, 703-542-3848
Provides management oversight for APPA programs, administrative support, and assists the Executive Vice President in general association management. Staff liaison to the ERAPPA region, the Membership Committee, and the Code Advocacy Task Force.



Karen Aguilar, karen@appa.org
IT/Web Services and Facilities Specialist, 703-542-3847
Provides IT, telecommunications, and help desk support to APPA staff. Assists with Web and print design. Provides support to Associate Vice President with building facilities and vendor relations.



Chong-Hie Choi, choi@appa.org
Chief Financial Officer, 703-542-3823
Manages financial and administrative functions of the APPA office; staff liaison to the PCAPPA region and the Board of Directors.



William J. D'Costa, william@appa.org
Accounting Manager, 703-542-3822
Supports accounting function of the association. Contact for invoices, payments, and accounts receivable.



Anita Dosik, anita@appa.org
Publications Manager, 703-542-3837
Managing editor of *Facilities Manager*, production manager of the BOK (Body of Knowledge), and manager of the APPA Bookstore. Responsible for coordinating, design, and production of publications,

including books and reports.



Steve Glazner, steve@appa.org
Director of Knowledge Management, 703-542-3836
Directs book, periodical, and research development, including the BOK (Body of Knowledge). Editor of *Facilities Manager* and *Inside APPA*. Staff liaison to the SRAPPA region, Information and Research Committee, the Center for Facilities Research (CFaR), and the BOK Editorial Board.



Suzanne Healy, suzanne@appa.org
Director of Professional Development, 703-542-3833
Directs APPA's professional development programming initiatives through the Supervisor's Toolkit, Institute for Facilities Management, Leadership Academy, and Annual Meeting. Coordinates corporate development opportunities through the APPA's tradeshow and sponsorship initiatives. Staff liaison to the MAPPA region and the Professional Development Committee.



Christina Hills, christina@appa.org
Director of Credentialing and Benchmarking, 703-542-3844
Manages APPA's credentialing and certification effort, including the Educational Facilities Professional (EFP) and Certified Educational Facilities Professional (CEFP). Primary responsibility for the annual Facilities Performance Indicators (FPI) survey and report. Staff liaison to the CAPPA region, Credentialing Board, the Professional Affairs Committee, and the Awards and Recognition Committee.



R. Holly Judd, holly@appa.org
Executive Assistant and FMEP Coordinator, 703-542-3834
Supports general administrative functions. Coordinates the Facilities Management Evaluation Program (FMEP). Works with the APPA Board of Directors and Executive Committee.



Corey Newman, corey@appa.org
Professional Development Manager, 703-542-3828
Manages logistics for APPA conferences/events and serves as liaison with business partners seeking to exhibit at APPA's annual conference. Supports professional development marketing activities, as well as membership and product sales initiatives.



Santianna Stewart, santianna@appa.org
Membership and Outreach Manager, 703-542-3846
Manages membership recruitment and retention, new member inquires, invoicing, and other customer service questions. Maintains accuracy of APPA's member records database; provides outreach support for regional and chapter events and projects.

APPA RESOURCE REFERENCE **guide**

CAREER DEVELOPMENT:

APPA Annual Conference: Designed to provide continuing education for facilities professionals across their career. A three-day conference featuring educational programs, networking opportunities, and access to exhibits.

Contact: Suzanne Healy, suzanne@appa.org, 703-542-3833
<http://www.appa.org/training/APPA2011/index.cfm>

Supervisor's Toolkit: Increases the productivity and effectiveness of front-line supervisors.

Contact: Suzanne Healy, suzanne@appa.org, 703-542-3833
<http://www.appa.org/training/toolkit/campus.cfm>

Institute for Facilities Management: A week-long four-track program that provides comprehensive education in the fundamental skills needed to successfully manage a facilities operation.

Contact: Suzanne Healy, suzanne@appa.org, 703-542-3833
<http://www.appa.org/training/institute/index.cfm>

Leadership Academy: A four-track learning opportunity emphasizing different perspectives and types of leadership skills.

Contact: Suzanne Healy, suzanne@appa.org, 703-542-3833
<http://www.appa.org/training/academy/index.cfm>

Senior Facility Officers Summit: Specifically designed for educational facilities professionals who have full institutional responsibility for facilities management, operations, and construction.

Contact: Suzanne Healy, suzanne@appa.org, 703-542-3833
<http://www.appa.org/training/sfo/index.cfm>

CREDENTIALING:

EFP: This program confirms your achievements and illustrates your basic, fundamental understanding of what it takes to create and maintain a safe, functional, and inspiring working environment.

Contact: Christina Hills, christina@appa.org, 703-542-3844
<http://credentialing.appa.org/>

CEFP: This program is for the more experienced facilities professional and demonstrates mastery and professional competence of the knowledge and skills needed by senior educational facilities professionals.

Contact: Christina Hills, christina@appa.org, 703-542-3844
<http://credentialing.appa.org/>

BENCHMARKING AND RESEARCH:

FMEP: Program provides institutions with an in-depth, peer-directed evaluation of their campus and facilities operations.

Contact: Holly Judd, holly@appa.org, 703-542-3834
<http://www.appa.org/FMEP/index.cfm>

FPI: An annual collection and reporting of data related to educational facilities that provides data for an integrated research information database.

Contact: Christina Hills, christina@appa.org, 703-542-3844
<http://www.appa.org/research/fpi/webinar.cfm>

Center for Facilities Research (CFaR): Provides educational facilities professionals and other administrators and students with support and encouragement for independent research that will lead to improved education management practices.

Contact: Steve Glazner, steve@appa.org, 703-542-3836
<http://www.appa.org/Research/CFaR/index.cfm>

OTHER RESOURCES:

Facilities Manager: Bimonthly magazine, FM offers solutions for management and technical problems, timely feature articles, association news, book reviews, and more.

Contact: Steve Glazner, steve@appa.org, 703-542-3836
<http://www.appa.org/FacilitiesManager/index.cfm>

Body of Knowledge (BOK): Provides your entire facilities organization with online access to practical guidance, best practices and proven solutions from the educational facilities profession's most respected and recognized leaders. The foundational content for APPA Institute and Credentialing programs.

Contact: Steve Glazner, steve@appa.org, 703-542-3836
<http://www.appa.org/BOK/index.cfm>

Thought Leaders Series: Promotes dedicated discussions on the future of higher education and the impact of that future on educational facilities.

Contact: Steve Glazner, steve@appa.org, 703-542-3836
<http://www.appa.org/tools/measures/tls.cfm>

FACILITIES CAREER CENTER:

This is a unique Web-based service for educational facilities professionals and employers. List facilities management position openings at colleges and universities, museums, K-12 schools, and other institutions. *Job Express* is updated weekly to ensure that only the most current information on available positions is posted. *Resume Bank* is a searchable database of resumes posted by interested job candidates. A *Job Descriptions* database and *Student Internship* information area is also included in the Facilities Career Center.

Contact: Steve Glazner, steve@appa.org, 703-542-3836
<http://www.appa.org/careercenter.cfm>