

facilities digest

By Anita Dosik

APPA MEMBER FEEDBACK SURVEY

In an effort to best meet the needs of educational facilities professionals worldwide, APPA once again reached out to Stratton Research, an independent research company, to conduct a member survey this past October 2010.

The confidential survey was conducted to better define the roles, responsibilities, and areas of focus for APPA International, the six regions, and its myriad chapters as well as to get candid feedback on benefits, programs, and services APPA members receive from each of these organizations. This information will provide valuable input into APPA's strategic planning effort over the course of the next few months. A special strategic planning group met in December to discuss the findings and make recommendations to APPA's executive committee.

Look for the results of the survey in the March/April 2011 issue of *Facilities Manager*.



APPA'S BODY OF KNOWLEDGE – A GREAT VALUE FOR YOUR INSTITUTION

Imagine having the most authoritative and up-to-date information on the practice of educational facilities right at your fingertips.... 24 hours, seven days a week.... and made available online to you and every staff member at your institution.

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APPA's online Body of Knowledge provides your entire facilities organization with instant access to practical guidance, best practices, and proven solutions from the educational facilities profession's most respected and recognized leaders.

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The BOK is your Ultimate Guide to the Educational Facilities Profession.

For an online demo of the APPA Body of Knowledge and to subscribe, visit:

www.appa.org/bok.



SAVE THE DATE JULY 16-18, 2011
APPA 2011 ATLANTA, GA

DEADLINE FAST APPROACHING: 2011 AWARD NOMINATIONS DUE JANUARY 31, 2011 FOR APPA EFFECTIVE AND INNOVATIVE PRACTICE AWARDS

Nominations are now being accepted for APPA's 2011 institutional and individual awards. Winning entries will receive special recognition at APPA's annual conference and in *Facilities Manager* magazine. The awards are:

- **Award for Excellence:** Recognizes and advances organizational excellence in the field of educational facilities.
- **Effective and Innovative Practices Award:** Recognizes programs and processes that enhance service delivery, lower costs, increase productivity, improve customer service, generate revenue, or otherwise benefit the educational institution.
- **APPA Fellow:** Recognizes specific individual accomplishments to date and expectations for continued involvement in APPA's leadership program through research and mentoring.
- **Meritorious Service Award:** Recognizes an individual's significant, lifelong contributions to the profession of education facilities management.
- **Pacesetter Award:** Encourages further participation in APPA among those who have already made significant contributions at the regional or chapter level.

The nominations and application deadline is **January 31, 2011**.

Learn more at <http://www.appa.org/recognition>.

Apr 3-5 6th Annual Smart and Sustainable Campuses Conference, College Park, MD

Apr 3-7 Leadership Academy, Asheville, NC

Apr 8 CEFP Examination, Asheville, NC

Apr 8 EFP Prep Course, Asheville, NC

Apr 8 or 9 EFP Examination, Asheville, NC

Jul 16-18 APPA 2011, Atlanta, GA

REGION/CHAPTER EVENTS

Feb 16-19 CAPPAA Tech, San Antonio, TX

Mar 2-3 NCAPPA 2011 Conference, Raleigh, NC

Sep 12-14 RMA 2011 Regional Conference, Regina, SK, Canada

Sep 23-28 CAPPAA 2011 Regional Conference, Springfield, MO

Oct 2-5 ERAPPA 2011 Regional Conference, Halifax, NS, Canada

Oct 7-13 MAPPA 2011 Regional Conference, Cincinnati, OH

Oct 16-18 PCAPPA 2011 Regional Conference, San Francisco, CA

Oct 16-18 SRAPPA 2011 Regional Conference, Jackson, MS

OTHER EVENTS

Feb 22-25 IDEA's 24th Annual Campus Energy Conference: Cleaner Energy, Greener Campus, Miami, FL

For more information or to submit your organization's event, visit www.appa.org/applications/calendar/events.cfm.

EARN THE EDUCATIONAL FACILITIES PROFESSIONAL ACCREDITATION

Upcoming EFP prep course and exam to be held April 8-9 in Asheville, North Carolina.

The Educational Facilities Professional Credential (EFP) helps you get credit—and accredited—for all your hard work and establishes a standard for professional practice in the field of education facilities management. It shows that you know the standards and best practices, ideas, and principles that contribute to creative and sound decisions and demonstrates you have the ability to perform research-backed stewardship. The exam for the EFP Credential covers APPA's four core competency areas for facilities professionals:

- General Administration and Management
- Operations and Maintenance
- Energy, Utilities, and Environmental Stewardship
- Planning, Design, and Construction

To obtain more info, visit <http://certification.appa.org/> or contact Christina Hills at christina@appa.org.

WEBSITE ENHANCEMENTS - YOUR DIRECT LINK TO APPA & E&I

Looking for more information about APPA's partnership with E&I Cooperative Purchasing? Wondering what facility-related contracts are available to you through E&I?

Your questions have been answered.

The APPA website has been enhanced to include important information about our work with E&I, and how this relationship benefits you.

APPA and E&I have teamed up to help increase the time and cost savings available to our members. We've created a Facilities Strategy Team that has been hard at work preparing and reviewing RFPs for the particular commodity areas that are most important to you. All of this information, including specific details about the contract savings

available, is just a click away.

All you've got to do is visit our homepage at www.appa.org and click on the www.eandi.org/appa link. It's that easy. The information will be updated as the team continues to make progress.

The APPA members of the team are Executive Vice President Lander Medlin and Past Presidents Bill Elvey, University of Texas Dallas, and Maggie Kinnaman, APPA Fellow.

APPA and E&I look forward to providing increased benefits to our members. We hope you'll check back regularly.



Lower Costs for Higher Ed

STAFF CONTACT INFORMATION

Contact APPA's staff for any questions regarding membership, programs, or publications via phone or e-mail.



E. Lander Medlin, lander@appa.org
Executive Vice President, ext. 229
Chief staff officer of the association. Contact for the Facilities Management Evaluation Program (FMEP). Serves as staff liaison to the Board of Directors, the Executive Committee, and to the RMA region.



John F. Bernhards, john@appa.org
Associate Vice President, ext. 248
Provides management oversight for APPA programs, administrative support, and assists the Executive Vice President in general association management. Staff liaison to the ERAPPA and CAPPa regions, the Membership Committee, and the Code Advocacy Task Force.



Karen Aguilar, karen@appa.org
IT/Web Services and Facilities Specialist, ext. 247
Provides IT, telecommunications, and help desk support to APPA staff. Assists with Web and print design. Provides support to Associate Vice President with building facilities and vendor relations.



Chong-Hie Choi, choi@appa.org
Chief Financial Officer, ext. 223
Manages financial and administrative functions of the APPA office; staff liaison to the PCAPPa region and the Board of Directors.



William J. D'Costa, william@appa.org
Accounting Manager, ext. 222
Supports accounting function of the association. Contact for invoices, payments, and accounts receivable.



Anita Dosik, anita@appa.org
Publications Manager, ext. 237
Managing editor of *Facilities Manager*, production manager of the BOK (Body of Knowledge), and manager of the APPA Bookstore. Responsible for coordinating, design, and production of publications,

including books and reports.



Steve Glazner, steve@appa.org
Director of Knowledge Management, ext. 236
Directs book, periodical, and research development, including the BOK (Body of Knowledge). Editor of *Facilities Manager* and *Inside APPA*. Staff liaison to the SRAPPA region, Information and Research Committee, the Center for Facilities Research (CFaR), and the BOK Editorial Board.



Suzanne Healy, suzanne@appa.org
Directs APPA's professional development programming initiatives through the Supervisor's Toolkit, Institute for Facilities Management, Leadership Academy and Annual Meeting. Coordinates corporate development opportunities through the APPA's tradeshow and sponsorship initiatives. Staff liaison to the MAPPA region and the Professional Development Committee.



Christina Hills, christina@appa.org
Director of Credentialing and Benchmarking, ext. 244
Manages APPA's credentialing and certification effort, including the Educational Facilities Professional (EFP) and Certified Educational Facilities Professional (CEFP). Primary responsibility for the annual Facilities Performance Indicators (FPI) survey and report. Staff liaison to the Credentialing Board and the Professional Affairs Committee.



R. Holly Judd, holly@appa.org
Executive Assistant and FMEP Coordinator, ext. 234
Supports general administrative functions. Coordinates the Facilities Management Evaluation Program (FMEP). Works with the APPA Board of Directors and Executive Committee.



Corey Newman, corey@appa.org
Professional Development Manager, ext. 228
Manages logistics for APPA conferences/events and serves as liaison with business partners seeking to exhibit at APPA's annual conference. Supports professional development marketing activities, as well as membership and product sales initiatives.



Santianna Stewart, santianna@appa.org
Membership and Outreach Manager, ext. 246
Manages membership recruitment and retention, new member inquires, invoicing, and other customer service questions. Maintains accuracy of APPA's member records database; provides outreach support for regional and chapter events and projects.

APPA RESOURCE REFERENCE **guide**

CAREER DEVELOPMENT:

APPA Annual Conference: Designed to provide continuing education for facilities professionals across their career. A three-day conference featuring educational programs, networking opportunities, and access to exhibits.

Contact: Suzanne Healy, suzanne@appa.org, ext. 233
<http://www.appa.org/training/APPA2011/index.cfm>

Supervisor's Toolkit: Increases the productivity and effectiveness of front-line supervisors.

Contact: Suzanne Healy, suzanne@appa.org, ext. 233
<http://www.appa.org/training/toolkit/campus.cfm>

Institute for Facilities Management: A week-long program that provides comprehensive education in the fundamental skills needed to successfully manage a facilities operation.

Contact: Suzanne Healy, suzanne@appa.org, ext. 233
<http://www.appa.org/training/institute/index.cfm>

Leadership Academy: A four-track learning opportunity emphasizing different perspective and type of leadership skills.

Contact: Suzanne Healy, suzanne@appa.org, ext. 233
<http://www.appa.org/training/academy/index.cfm>

Senior Facility Officers Summit: Specifically designed for educational facilities professionals who have full institutional responsibility for general administration and management.

Contact: Suzanne Healy, suzanne@appa.org, ext. 233
<http://www.appa.org/training/sfo/index.cfm>

CREDENTIALING:

EFP: This program confirms your achievements and illustrates your basic, fundamental understanding of what it takes to create and maintain a safe, functional, and inspiring working environment.

Contact: Christina Hills, christina@appa.org, ext. 244
<http://credentialing.appa.org/>

CEFP: This program is for the more experienced facilities professional and demonstrates mastery and professional competence of the knowledge and skills needed by senior educational facilities professionals.

Contact: Christina Hills, christina@appa.org, ext. 244
<http://credentialing.appa.org/>

BENCHMARKING AND RESEARCH:

FMEP: Program provides institutions with an in-depth, peer-directed evaluation of their campus and facilities operations.

Contact: Holly Judd, holly@appa.org, ext. 234
<http://www.appa.org/FMEP/index.cfm>

FPI: An annual collection and reporting of data related to educational facilities that provides data for an integrated research information database.

Contact: Christina Hills, christina@appa.org, ext. 244
<http://www.appa.org/research/fpi/webinar.cfm>

Center for Facilities Research (CFaR): Provides educational facilities professionals and other administrators and students with support and encouragement for independent research that will lead to improved education management practices.

Contact: Steve Glazner, steve@appa.org, ext. 236
<http://www.appa.org/Research/CFaR/index.cfm>

OTHER RESOURCES:

Facilities Manager Magazine: Bimonthly magazine, FM offers solutions for management and technical problems, timely feature articles, association news, book reviews, and more.

Contact: Steve Glazner, steve@appa.org, ext. 236
<http://www.appa.org/FacilitiesManager/index.cfm>

Body of Knowledge (BOK): Provides your entire facilities organization with online access to practical guidance, best practices and proven solutions from the educational facilities profession's most respected and recognized leaders. The foundational content for APPA Institute and Credentialing programs.

Contact: Steve Glazner, steve@appa.org, ext. 236
<http://www.appa.org/BOK/index.cfm>

Thought Leaders Series: Promotes dedicated discussions on the future of higher education and the impact of that future on educational facilities.

Contact: Steve Glazner, steve@appa.org, ext. 236
<http://www.appa.org/tools/measures/tls.cfm>

JOB EXPRESS/RESUME BANK:

This is a unique Web-based service for educational facilities professionals and employers. List facilities management position openings at colleges and universities, museums, K-12 schools, and other institutions. *Job Express* is updated weekly to ensure that only the most current information on available positions is posted. *Resume Bank* is a searchable database of resumes posted by interested job candidates. This service is an excellent recruitment tool for member institutions in need of skilled, experienced facilities professionals and a valuable resource for those seeking to progress in their profession.

Contact: Steve Glazner, steve@appa.org, ext. 236
<http://www.appa.org/jobexpress>

ADVERTISE YOUR POSITION OPENINGS IN JOB EXPRESS

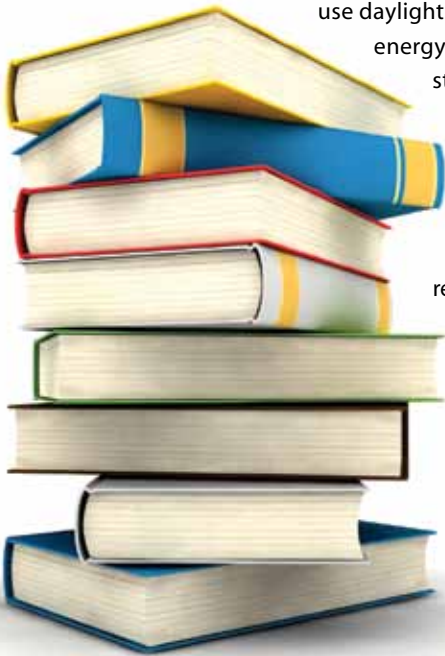
If you are looking for a highly qualified pool of candidates for a facilities management opening, Job Express can help you. Your ad will be posted online where it can be seen by thousands of facilities professionals who access APPA's website. The Job Express audience consists of professional facilities managers in top executive level positions, individuals who are retiring from the military with extensive facilities and engineering experience, graduates of APPA's Institute for Facilities Management, and members who have earned the EFP certificate.

Job Express gives you market exposure through its online postings. All ads appear in one format for one low cost and are hosted online for eight weeks! Add e-mail and website links so that applicants can reach you at the click of a button. To find out more, go to <http://www.appa.org/jobexpress>.



HISTORIC CHANGES TO COMMERCIAL BUILDING ENERGY CODES WILL DRIVE ENERGY EFFICIENCY, EMISSIONS REDUCTIONS

Local and state building code officials have approved a package of revisions to the commercial section of the 2012 International Energy Conservation Code (IECC) that represent the largest single-step efficiency increase in the history of the national, model energy code. The changes mean that new and renovated buildings constructed in jurisdictions that follow the 2012 IECC will use 30 percent less energy than those built to current standards. The 2012 IECC contains many important, first-ever technical features including a new section on commissioning, pathways to use daylighting, and options for the use of on-site renewable energy. It will be published in April 2011 for adoption by state and local agencies. Learn more: <http://www.aia.org/press/AIAB086446>.



COMING THIS YEAR! FULLY UPDATED GUIDELINES TRILOGY

A dedicated group of educational facilities professionals is currently deep into the work of revising and updating APPA's popular series of guidelines publications on custodial, grounds, and maintenance operations.

Serving as editor-in-chief is **Alan Bigger**, APPA Fellow, past APPA President, and retired in 2009 after years of service at Earlham College, the University of Notre Dame, and the University of Missouri. Alan is accompanied on this project by three capable and knowledgeable professionals who serve as the chairs of the respective task forces responsible for each of the three books:

- **Casey Wick**, Hamilton College – custodial
- **Tom Flood**, Elon University – grounds
- **Tom Becker**, Philadelphia University – maintenance

The July/August issue of *Facilities Manager* will focus on the new guidelines. The target for release of the new editions is mid-year 2011.



TAKE YOUR CAREER A STEP FURTHER WITH CEFP CERTIFICATION

Beyond the EFP Credential level, the Certified Educational Facilities Professional (CEFP) designation denotes the highest level of educational facilities mastery, elevating the credibility of the individual who holds the certification and the institution their certified professional represents. Learn more by visiting http://certification.appa.org/cefp_home.cfm or by contacting Christina Hills at christina@appa.org.