



Inside APPA

LEADERSHIP IN EDUCATIONAL FACILITIES

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APPA Events

Feb 21, 2014
Credentialing Prep Course (CEFP & EFP)
State College, PA
(Penn State)

Feb 21 & 22, 2014
Credentialing Exam (CEFP & EFP)
State College, PA
(Penn State)

Mar 1, 2014
Credentialing Prep Course (CEFP & EFP)
San Antonio, TX

Mar 1, 2014
Credentialing Exam (CEFP & EFP)
San Antonio, TX

Mar 3-4, 2014
9th Annual Smart & Sustainable Campuses Conference
Baltimore, MD

Mar 4, 2014
APPA Facilities Drive-In Workshop
Charleston, SC
(Medical U of South Carolina)

Mar 13, 2014
Credentialing Prep Course (CEFP & EFP)
Charlottesville, VA

Mar 13 & 14, 2014
Credentialing Exam

Welcome to *Inside APPA*, your biweekly electronic news source for regional and international APPA events, programs, publications, and industry information.

Questions? Comments? News?
Contact [Steve Glazner](#), Editor
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CONTENTS

[Headline News](#)
[APPA News](#)
[Professional Development and Credentialing](#)
[APPA Information & Research](#)
[Industry News](#)

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HEADLINE NEWS

APPA Dues Invoices Mailed ***All Employees Can Be Associate Members***

This week APPA sent out your membership dues invoice for the 2014-15 membership year, which runs from April 1, 2014 through March 31, 2015. We encourage all Institutional members to promptly pay your APPA dues in order to continue receiving the many great benefits of membership. And with the new membership year, your annual membership dues now provides the benefit of APPA Associate membership to every employee in your

[\(CEFP & EFP\)](#)
Charlottesville, VA

Apr 12, 2014
[Credentialing Prep Course \(CEFP & EFP\)](#)
El Paso, TX

Apr 12 & 13, 2014
[Credentialing Exam \(CEFP & EFP\)](#)
El Paso, TX

Jul 20, 2014
[APPA Senior Facility Officers \(SFO\) Summit](#)
San Diego, CA

Jul 20, 2014
[APPA Emerging Professionals \(EP\) Summit](#)
San Diego, CA

Jul 21-23, 2014
[APPA 2014: Centennial Celebration & Annual Conference](#)
San Diego, CA

Sep 7-11, 2014
[APPA U: Institute for Facilities Management](#)
Orlando, FL

Sep 7-11, 2014
[APPA U: Leadership Academy](#)
Orlando, FL

APPA Region & Chapter Events

Feb 25-Mar 1, 2014
[CAPPA 2014 Technology & Leadership Conference](#)
San Antonio, TX

Mar 6-7, 2014
[NCAPPA Chapter Conference](#)
Buies Creek, NC (Campbell U)

Mar 10-14, 2014
[APPA's Supervisor's Toolkit \(spons. by](#)

organization. According to Lander Medlin, APPA's executive vice president, "This is an exciting new development, as APPA has just completed a two-year 'membership integration' and dues alignment strategy across all six regions."

What this means is that every employee at your organization can now take advantage of APPA membership benefits. Primary representatives will be able to sign up additional employees not listed on your invoice for Associate membership, enabling every facilities professional at your institution to access the following membership benefits:

- The [APPA Body of Knowledge \(BOK\)](#) – online access to the leading practice document for educational facilities
- Access to a rich network of more than 13,000 fellow professionals
- [APPA Membership Directory](#) – available on the APPA website to members only
- Discounted rates on [CEFP and EFP](#) credentialing fees and exam prep courses
- Access to [Facilities Manager](#) magazine
- Eligibility for scholarships to APPA and regional training programs
- And much more

Note that the new integrated membership dues structure applies to Institutional members only: colleges, universities, K-12 schools and districts, museums, libraries, and other qualifying educational entities. The Affiliate and Business Partner categories will remain as fixed dues amounts depending upon the number of designated representatives. Student members have their own membership category. For more information about APPA's dues invoices, please contact [John Bernhards](#), associate vice president, or [Santianna Stewart](#), membership & outreach manager.

APPA NEWS



APPA 2014 Registration Now Open! *Join us in San Diego in July*

Registration is now open for APPA's Centennial Celebration and Annual Conference, which will be held July 21-23, 2014 in San Diego, CA. Don't hesitate to register for this exciting conference and to book your hotel as soon as possible. APPA will conclude our 100-year anniversary celebration with many special "only at the conference" activities, speakers, and programs. All conference activities will be held under one roof at the beautiful Sheraton San Diego Hotel & Marina. And if you are a Senior Facilities Officer or an Emerging Professional, you'll want to be sure to come a day early to attend the popular SFO Summit or the EP Summit on July 20. To learn more about the entire conference or to register, visit <http://www.appa.org/training/APPA2014/index.cfm>. *See you in San Diego.*



SRAPPA

Norfolk, VA (Norfolk State U)

Mar 12, 2014

VAPPA Chapter Conference

Charlottesville, VA (U of Virginia)

Mar 17-21, 2014

APPA's Supervisor's Toolkit (spons. by SRAPPA)

Charlotte, NC (UNC Charlotte)

Mar 24-27, 2014

APPA's Supervisor's Toolkit (spons. by RMA)

Bozeman, MT (Montana State U)

Mar 31-Apr 4, 2014

APPA's Supervisor's Toolkit (spons. by SRAPPA)

Lorman, MS (Alcorn State U)

Apr 2-4, 2014

Arkansas APPA (AAFA) 2014 Spring Meeting

Fayetteville, AR (University of Arkansas)

Apr 4, 2014

Oklahoma APPA (OACUPPA) Spring Meeting

Oklahoma City, OK (Oklahoma City Community College)

Apr 12-15, 2014

Texas APPA (TAPPA) 2014 Educational Conference and Business Partner Fair

El Paso, TX (El Paso Community College)

Apr 13-14, 2014

West Virginia APPA (WVAPPA) 2014 Conference

Flatwoods, WV

Place Your Campus in History

Contribute Your Photos Today for the APPA History Project

As part of the APPA Centennial celebration, APPA extends an invitation to all members to share their "APPA Journey." Share by uploading your memories, including photos of your facilities team and yourself, videos, and other content, on APPA's image bank. Do you have any shots of special moments with colleagues and friends at regional and chapter events? Tell us what made those times memorable for you. What did you gain that has helped you professionally? We know everyone will benefit from hearing about the journeys of the many other individuals and organizations that have helped APPA—and our members—thrive. [Add your photos here!](#)

PROFESSIONAL DEVELOPMENT AND CREDENTIALING



Call for Proposals for the SRAPPA 2014 Educational Conference & Annual Meeting

SRAPPA invites you to submit a program proposal to present solutions for improvements, best practices, or innovative approaches relevant to today's facilities professionals to enable them to make positive changes and improvements as we move into a century of new operational demands, emerging technologies, and sustainability needs. The conference theme is "Moving Forward in the Twenty-First Century." Presentation proposals should focus on innovations, methods, materials, equipment, or any topic that promotes continued growth and development of our facilities professionals and the sites for which they are responsible. Topic areas include:

- Leadership Best Practices
- Succession Planning/Employee Development
- Long-Range Planning – Five-Year Plans
- How to Know What Your True Costs Are
- Transportation Solutions
- Green Space Development
- Green Water Treatment
- Elevator/Lifting Device Maintenance
- Building Automation Systems
- And more. (In short, any topic that is consistent with moving forward!)

Proposals may be submitted at any time until 11:59 p.m. on Wednesday, April 30, 2014. Download the full [submission guidelines](#). View the SRAPPA 2014 [agenda](#). Learn more about the event and register today at SRAPPA2014.com.



Don't Miss the 2014 CAPP A Technology and Leadership Conference

Apr 21-25, 2014
APPA's Supervisor's Toolkit (spons. by SRAPPA)
Baton Rouge, LA
(Louisiana State U)

May 5-8, 2014
APPA's Supervisor's Toolkit (spons. by RMA)
Rexburg, ID (Brigham Young U Idaho)

May 13-14, 2014
Tennessee APPA (TNAPPA) Annual Conference
Cookeville, TN
(Tennessee Tech U)

May 14-16, 2014
Florida APPA (FLAPPA) Annual Conference
Daytona Beach, FL
(Embry-Riddle Aeronautical U)

Sep 16-20, 2014
MAPPA 2014 Conference
West Lafayette, IN

Sep 21-24, 2014
ERAPPA 2014 Conference
Atlantic City, NJ

Sep 21-24, 2014
CAPPA 2014 Conference
El Paso, TX

Sep 22-24, 2014
RMA 2014 Conference
Santa Fe, NM

Oct 4-7, 2014
SRAPPA 2014 Conference
Huntington, WV

Oct 4-8, 2014
PCAPPA 2014 Conference
British Columbia, Canada

Other Events

February 25 - March 1
San Antonio, Texas

The CAPP Technology and Leadership Conference is a unique, mid-winter educational opportunity open to facilities management professionals and business partners. This year's conference features unbeatable educational sessions on February 27 and 28 covering facility operations, energy, sustainability, project management, custodial techniques, and general administration. In addition, CAPP is pleased to bring you APPA's Academy on Campus (Leadership Academy) Track I-Individual Effectiveness Skills program February 25 through 28, along with APPA's Credentialing Prep Course and Exam on March 1. The conference provides an opportunity to interact with other facilities professionals in a relaxed setting and is open to all APPA regions at the same low price. [Learn more](#) . [Register today](#) !



Get Your Career on Track for Success—Become APPA Certified!

Register and receive a discount of \$200 off your exam fee!

Upcoming Credentialing Prep Courses and Exams:

Friday & Saturday, February 21 & 22, 2014 - State College, PA

Saturday, March 1, 2014 - San Antonio, TX

Thursday & Friday, March 13 & 14, 2014 - Charlottesville, VA

Saturday & Sunday, April 12 & 13, 2014 - El Paso, TX

Managing a campus is like managing a small city. It takes vision coupled with a comprehensive understanding of structures and their environments. Gaining an APPA certificate shows that you get it: you are familiar with standards and best practices, have the ability to perform research-backed stewardship, and know the principles that contribute to creative and sound decision making. Learn more about what APPA's [Educational Facilities Professional \(EFP\)](#) credential and the [Certified Educational Facilities Professional \(CEFP\)](#) designation can do for your career. Register for an upcoming prep course and exam [today](#) !



Facilities Focus at the Smart & Sustainable Conference

If you have not yet registered for the 2014 **Smart and Sustainable Campuses Conference**, now is the time to do so. More than two dozen sessions have a specific focus on facilities topics ranging from doing energy audits, landscape mapping, campus landscape master planning, tailgate recycling, stormwater management, and much more. Also included are case studies from campuses large and small, including Cornell University, Philadelphia University, University of Maryland, George Mason University, University of Minnesota Morris, University of Texas Austin, Central New Mexico Community College, and others. Read the [facilities mini-program](#) for more information. To learn more about the conference and to register, visit <http://sustainability.umd.edu/content/community/SSCC.php>.

Mar 18-20, 2014
Cleaning Management Institute's Train the Trainer Event for Custodial Technicians
Atlanta, GA

Apr 7-8, 2014
ASHRAE High Performance Buildings Conference
San Francisco, CA

Apr 13-16, 2014
AUDE Annual Conference (Association of University Directors of Estates)
London, UK (U of Roehampton)

Apr 23-24, 2014
2014 International Emerging Technology Symposium
Arlington, VA

May 13-15, 2014
Cleaning Management Institute's Train the Trainer Event for Custodial Technicians
Albany, NY

Jun 24-26, 2014
Cleaning Management Institute's Train the Trainer Event for Custodial Technicians
Columbus, OH (Ohio State U)

Aug 6-8, 2014
Cleaning Management Institute's Train the Trainer Event for Custodial Technicians
Seattle, WA

Aug 31-Sep 3, 2014
TEFMA Annual Conference (Tertiary Education Facilities Management Association)
Cairns, Queensland, Australia

Oct 13-17, 2014

A PPA INFORMATION & RESEARCH

Operational Guidelines Trilogy Now Available as E-Book

Purchase soon to get the introductory discount!

APPA's popular book series, [Operational Guidelines for Educational Facilities](#), is now available in an easy-to-download, easy-to-use e-book format, ready to read on your computer, tablet, or smartphone. The books in the Operational Guidelines Trilogy include Custodial (third edition), Grounds (second edition), and Maintenance (second edition). The new "flip-file" e-books allow you to easily navigate to the chapter or section you need. Text is completely keyword searchable. The price for the new flip-file e-books will be the same as the printed book—each title costs \$85 for APPA member institutions, or \$110 for nonmembers after the introductory special noted below.

SPECIAL INTRODUCTORY PRICE—10% OFF!

\$76.50 members

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Order at www.appa.org/bookstore.

Offer expires May 1, 2014 !



APPA's Body of Knowledge Continues to be Updated and Improved

BOK

Body of Knowledge

The 60+ chapters in APPA's Body of Knowledge (BOK) are available in a searchable, online digital database, and all have been undergoing revisions and updates by the BOK content coordinators and authors. If you haven't visited the BOK lately, you're missing out on an important foundational resource for your campus facilities work.

Everyone at an APPA member institution has access to this powerful tool. You get instant access to the BOK, with its best practices, recommendations, resources, and professional guidance to aid you in supporting the mission and vision of your educational institution. Your continued membership in APPA assures that you'll always have access to the BOK.

The four core areas of content:

- General Administration and Management
- Operations and Maintenance

[HEFMA 2014 Annual Conference \(Higher Education Facilities Management Association of Southern Africa\)](#)
Port Elizabeth, South Africa

Oct 14-16, 2014
[Cleaning Management Institute's Train the Trainer Event for Custodial Technicians](#)
Philadelphia, PA

Oct 26-29, 2014
[AASHE Annual Conference \(Association for the Advancement of Sustainability in Higher Education\)](#)
Portland, OR

- Energy, Utilities, and Environmental Stewardship
- Planning, Design, and Construction

To access the BOK, login to myAPPA at www.appa.org/login.cfm , using your personal APPA userid number and password. For more information about the BOK and to see the current table of contents, visit www.appa.org/bok .

INDUSTRY NEWS

U.S. Colleges Ranked for Best ROI

BestValueSchools.com recently published a series of free articles that ranks U.S. colleges and universities for ROI across four geographic regions. The site ranks dozens of top national schools based on data from a number of sources, including *U.S. News and World Report* and PayScale. Rankings are separated into four geographic areas across the U.S.



- The list of the top ranked universities for ROI in the [northeastern](#) region of the U.S. includes colleges in Maine, Connecticut, Pennsylvania, Rhode Island, and more. The top spot in the northeast goes to **Stony Brook University-SUNY** in Stony Brook, NY.
- The best colleges for return on investment in the [southern](#) U.S. were ranked as being in Texas, Louisiana, Florida, Arkansas, and more, with the top spot going to **Georgia Institute of Technology** in Atlanta, GA.
- The list of the best colleges for ROI in the [Midwest](#) includes colleges and universities in Ohio, Missouri, Kansas, Michigan, Iowa, and other Midwestern states, with the number one rank going to **University of Illinois Urbana-Champaign** of Champaign, IL.
- The list of top-ranked universities in the [western](#) states includes colleges in Wyoming, Nevada, Hawaii, Utah, Colorado, and several other states, with the top western college going to **University of California-Berkeley** in Berkeley, CA.

For more information about BestValueSchools.com and rankings for return on investment for a college degree, go to <http://www.bestvalueschools.com/>.

New Minimum Federal Wage for Federal Contract Workers

Many thanks to our colleagues at the [College and University Professional Association for Human Resources](#) for the following story:

On February 12, President Obama released an [Executive Order](#) raising the minimum wage for federal contract workers to \$10.10, effective for new (and renewing) contracts beginning January 1, 2015. Obviously, this will impact many colleges and universities. Following are some questions that you may have about the new Executive Order.

- [Does the Executive Order apply only to employees on a new federal](#)

[contract or all employees at an organization that has a new federal contract?](#) The Executive Order states that it will apply to new contracts executed (or renewed) after January 1, 2015 and will require contractors to pay the new wage requirement, which starts at \$10.10 and increases based on CPI each year thereafter, to workers "in the performance of the contract or any subcontract thereunder." So it appears that employers only need to pay the new minimum wage to those employees working on the covered federal contract or subcontract and only for those hours the employees work on that contract or subcontract. We



We will not know for certain, however, until the Department of Labor issues its regulations sometime prior to October 1, 2014.

- [Does it apply to student workers - either federal work study students or other students working on campus?](#) The Executive Order does not contain any specific exemption or coverage requirement for student workers nor does the EO apply to grants. So as we read the rule, the EO only applies to student workers (work study or otherwise) if those students are working on covered contracts and only for those hours the student works on the contract. Keep in mind, the DOL also has authority to create exemptions through the regulations and student employees may be a category of workers that end up being exempt from the wage requirement. [Learn more.](#)



[UNHSI to Absorb Clean Air-Cool Planet](#)

The Board of Directors of Clean Air-Cool Planet (CA-CP), the nonprofit sustainability organization best known for its carbon calculator tools, has announced that CA-CP will cease to operate as an independent nonprofit organization and will be folded into the programs and activities of the [University of New Hampshire Sustainability Institute](#). According to the announcement, the UNHSI "will be taking over the administration of our Climate Fellows Program, as well as the maintenance, continued development, and user support of the Campus Carbon Calculator." Kathy Loftus, CA-CP Board Chair, wrote that "UNHSI is committed to seeing all of these programs remain vibrant, relevant, and innovative." The transition is being led by [Jenn Andrews](#), longtime manager of the higher education work at CA-CP. To read the full announcement, visit www.cleanair-coolplanet.org.

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APPA promotes leadership in educational facilities through a variety of forums that address trends, issues, and best practices in educational facilities management. We are the association of choice for more than 5,200 educational facilities management professionals throughout the United States and abroad.

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