



# Inside APPA

LEADERSHIP IN EDUCATIONAL FACILITIES

**January 23, 2013**  
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Welcome to *Inside APPA*, your biweekly electronic news source for regional and international APPA events, programs, publications, and industry information.

## APPA Events

Questions? Comments? News?  
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**Jan 31, 2013**  
[Nominations & Applications Due for APPA Awards](#)

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**Feb 7, 2013**  
[APPA Facilities Drive-In Workshop \(spons. by Tandus Flooring\)](#)  
College of San Mateo, San Mateo, CA

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**Feb 12, 2013**  
[APPA Facilities Drive-In Workshop \(spons. by Spirax Sarco\)](#)  
University of Tennessee, Martin, TN

## HEADLINE NEWS

**Feb 12, 2013**  
[APPA Facilities Drive-In Workshop \(spons. by Technical Assurance & Heapy Engineering\)](#)  
Case Western Reserve University, Cleveland, OH

### 2013 Award Nominations & Applications Due Jan. 31

*Help a colleague, a peer, or yourself get deserved recognition. Submit your nomination today.*

The **deadline is next week** for nominations and applications for APPA's 2013 institutional and individual awards: Award for Excellence, Sustainability Award, Effective and Innovative Practices Award, APPA, Fellow, Meritorious Service Award, and Pacesetter Award. Be sure not to miss the deadline for consideration for the 2013 awards: **January 31, 2013**. Awards nominations submitted after that date will be held and considered in the 2014 award cycle. Visit <http://www.appa.org/recognition/> for award details and to submit nominations. Questions about the award process? Contact your regional representative to the Professional Affairs or Awards and Recognition committees, or [Christina Hills](#) at the APPA office.

**Feb 14, 2013**  
[APPA Facilities Drive-In Workshop \(spons. by Tandus Flooring\)](#)  
Massachusetts Institute of Technology, Cambridge, MA

## APPA NEWS

**Feb 19, 2013**

### Jan/Feb *Facilities Manager* Focuses on Evaluation and Assessment

Gain the latest insights on how evaluation and assessment tools can help you set, meet, and surpass your facilities' performance goals. Read the latest issue of *Facilities Manager* magazine. Featured articles include:

[Professional Development through Organizational Assessment: Using APPA's Facilities Management](#)



**APPA Credentialing Prep Course (CEFP & EFP)**

At CAPP Technology Conference, San Antonio, TX

**Mar 7, 2013 APPA Facilities Drive-In Workshop (spons. by Nalco)**

Northern Kentucky University, Highland Heights, KY

**Apr 15-16, 2013 Smart and Sustainable Campuses Conference**

Bethesda, MD

**Aug 1, 2013 APPA's SFO Summit**

Minneapolis, MN

**Aug 2-4, 2013 APPA 2013: Annual Conference & Exhibition**

Minneapolis, MN

**Sep 8-12, 2013 APPA U: Institute for Facilities Management**

Fort Lauderdale, FL

**Sep 8-12, 2013 APPA U: Leadership Academy**

Fort Lauderdale, FL

**Region/Chapter Events**

**Jan 28-31, 2013 APPA's Supervisor's Toolkit (sponsored by RMA)**

Bozeman, MT

**Jan 28-31, 2013 APPA's Supervisor's Toolkit (sponsored by SRAPPA)**

**Evaluation Program (FMEP)**

by E. Lander Medlin and R. Holly Judd

APPA's FMEP provides an integrated system to optimize organizational performance. The criteria for evaluation not only provide a tool for organizational continuous improvement, they also serve as a compelling leadership development tool essential for today's facilities manager.



**Facility Condition Assessments From A to Z**

by Frank Kaleba, P.E., AICP

This article provides an overview of the options for performing facilities condition assessments, and covers a review of the basic reasons to assess, the methods, and a comparison of output for each method.

**The Tale of Three Campuses: A Case Study in Outdoor Campus Assessment**

by Erica L. Eckert, Ph.D.

This article presents selected results for a survey instrument designed for the assessment of the outdoor physical campus environment and conducted under the auspices of APPA's Center for Facilities Research.

Access the [January/February 2013 issue of APPA's Facilities Manager](#).



**2013 CAPP Technology and Leadership Conference**

February 19-22, 2013

San Antonio, TX

Registration for the 2013 CAPP Technology and Leadership Conference is now open! Join the Central region in beautiful San Antonio, Texas, for an amazing educational conference geared toward the educational facilities professional. A wide array of topics will include the ever-popular Supervisor's Toolkit, a Certified Educational Facilities Professional examination prep course, and leadership track educational sessions covering topics in the areas of custodial services, landscaping and grounds, operations and maintenance, energy, planning, design, and construction. Benefit from networking opportunities with peers. Meet business partners who will answer your questions on how their products and services can help your institution. Be part of the event of the year for educational facilities professionals in the Central region: CAPP 2013. [Learn more and register today.](#)

**BUSINESS PARTNER WHITEPAPER SERIES**

**Winterizing Your Building**

*An APPA Business Partner Whitepaper by Hoffman Architects, Inc.*

While properties in colder climates can't escape the yearly onslaught of icy rain and snow, prudent facility professionals can work proactively to shield buildings from winter's deleterious effects. The key is a comprehensive winterizing program that prepares building components for freezing temperatures, combined with appropriate storm management practices. You'll learn about these in the second in our series of APPA Business Partner Whitepapers, [Winterizing Your Building](#) by **Hoffman Architects, Inc.** This whitepaper covers roofs, plazas, parking garages,



Tallahassee, FL

**Feb 19-22, 2013**  
**CAPPA 2013**  
**Technology &**  
**Leadership**  
**Conference**

San Antonio, TX

**Feb 26-Mar 1, 2013**  
**APPA's Supervisor's**  
**Toolkit (sponsored by**  
**RMA)**

Calgary, AB, Canada

**Mar 11-13, 2013**  
**2013 Annual MOAPPA**  
**Conference**

Kirkville, MO

**Mar 19, 2013**  
**Virginia APPA 2013**  
**Conference**

Virginia Commonwealth  
University and  
University of Richmond,  
Richmond, VA

**Apr 3-5, 2013**  
**Arkansas Association**  
**of Facility**  
**Administrators Spring**  
**2013 Meeting (hosted**  
**by Arkansas State**  
**University)**

Heber Springs, AR

**Apr 5, 2013**  
**Oklahoma APPA**  
**(OACUPPA, Inc.)**  
**Spring 2013 Meeting**

University of Central  
Oklahoma, Edmond,  
OK

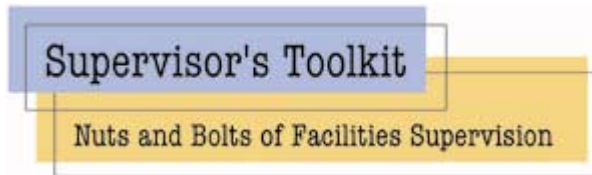
**Apr 13-16, 2013**  
**Texas APPA 2013**  
**Annual Conference**  
**(hosted by South**  
**Texas College)**

South Padre Island, TX

**May 13-14, 2013**  
**NCAPPA 2013**  
**Conference**

facades, and more. With the right preparation, winter maintenance can be simple, cost-effective, and efficient. Let it snow! Download the new whitepaper [here](#).

## PROFESSIONAL DEVELOPMENT AND CREDENTIALING



### Supervisor's Toolkit Training this January and February

Montana, Florida, Texas, and Alberta become hubs of campus facilities management training activity early in the new year as they host APPA's [Supervisor's Toolkit](#) program. The Supervisor's Toolkit provides what you need to lead in a facilities workplace that is being transformed by intense competition, advancing technology, changing values, and the global economy. Learn all you can to succeed. [Register](#) for the Supervisor's Toolkit training today!

Montana State University Bozeman  
Bozeman, MT  
January 28 - 31, 2013  
[Register now.](#)

Florida State University  
Tallahassee, FL  
January 28 - 31, 2013  
[Register now.](#)

CAPPA Technology & Leadership Conference  
San Antonio, TX  
February 19-22, 2013  
[Register now.](#)

University of Calgary  
Calgary, AB, Canada  
February 26 - March 1, 2013  
[Register now.](#)

[Learn more.](#)



University of North Carolina, Greensboro, NC

**May 14-15, 2013**  
**TNAPPA 2013 Conference**

University of Tennessee, Martin, TN

**Other Events**

**Jan 29, 2013**  
**Federal Facilities Council Lecture: Greenhouse Gas Benefits of Building Re-use vs. New Construction**

Washington, DC

**Jan 30-31, 2013**  
**Walking the Talk: Climate Science in Service to Resilient Federal Properties**

Washington, DC

**Jan 31, 2013**  
**Energy & Sustainability Conference Hosted by Virginia Commonwealth University**

Richmond, VA

**Feb 11-13, 2013**  
**Ball State's Geothermal Conclave**

Muncie, IN

**Mar 25-27, 2013**  
**AUDE Conference (Association of University Directors of Estates)**

Warwick, United Kingdom

**Apr 8-9, 2013**  
**PGMS Spring Regional Seminar & Site Visit**

Williamsburg, VA

**Get Your Career on Track for Success—Become APPA Certified!**

Attend the Upcoming EFP or CEFP Prep Course  
February 19  
San Antonio, TX

Managing a campus is like managing a small city, requiring vision and comprehensive understanding of structures and their environments. Gaining an APPA certificate shows that you *get it*—you have familiarity with standards and best practices, the ability to perform research-backed stewardship, and the facts, ideas, and principles that contribute to creative and sound decisions. APPA's Educational Facilities Professional (EFP) Credential covers APPA's four core competency areas for facilities professionals:

- General Administration and Management
- Operations and Maintenance
- Energy, Utilities, and Environmental Stewardship
- Planning, Design, and Construction

Beyond the EFP Credential level, the Certified Educational Facilities Professional (CEFP) designation denotes the highest level of educational facilities mastery, elevating the credibility of the individual who holds the certification as well as the institution that the certified professional represents. The CEFP is the advanced standard for the experienced educational facilities professional that recognizes mid- to senior-level professionals. This designation represents superior proficiency in the core competencies and professional strength in educational facilities management. [Learn more](#) about what APPA Certification can do for your career.

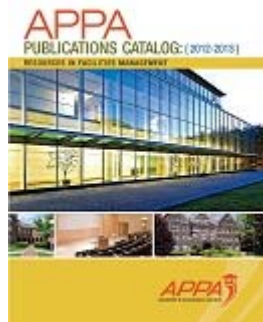
**Save the Date!**  
**APPA 2013 Conference and Exposition**  
**Mark your calendar now for APPA 2013**

August 2–4, 2013  
Minneapolis, MN  
Senior Facilities Officer Summit held Aug. 1.



**APPA INFORMATION & RESEARCH**

**Announcing the new *APPA Publications Catalog: Resources in Facilities Management***



APPA's new *Publications Catalog* provides an overview of the knowledge resources coming out of APPA—the information you need to keep your institution performing at its best. From strategic capital management to improving campus operations to better people management, the catalog provides a snapshot of APPA's latest offerings. [Download](#) the catalog.

**May 8-10, 2013**  
**COAA 2013 Spring**  
**Owners Leadership**  
**Conference**  
Atlanta, GA

**Oct 23-26, 2013**  
**PGMS School of**  
**Grounds Management**  
**& GIE+Expo**  
Louisville, KY

**Apr 23-24, 2014**  
**Plumbing and**  
**Mechanical**  
**Industries' Fourth**  
**International**  
**Emerging Technology**  
**Symposium**  
Arlington, VA



## INDUSTRY NEWS

### Center for Green Schools at USGBC Announces Best of Green Schools 2012 List

*Recipients demonstrate innovative approaches to school sustainability, recognized for commitment to healthy, high-performing schools*

The Center for Green Schools at the U.S. Green Building Council has announced its second annual "Best of Green Schools" list, which recognizes top educational institutions and individuals across the country for embracing environmental initiatives. The Best of Green Schools 2012 list highlights schools, districts, individuals and communities working toward the common goal of healthy, high-performing learning places for all. Recipients include:



- **K-12 School(s)** – *Manzo Elementary* (Tuscon, AZ) and *Bertschi Science Wing* (Seattle, WA): The Reconciliation Ecology Project at Manzo Elementary is transforming lives and communities through the promotion of stewardship, healthy choices, and innovation in learning and educational facilities. Seattle's Bertschi School Living Science building is the first project in the world built to the Living Building Challenge (LBC) v2.0 standards and in an urban setting.
- **2-Year Higher Education Institution** – *Johnson County Community College* (Overland Park, KS): In just four years, JCCC has become a signatory to the ACUPCC and is providing regional and national leadership on sustainability issues.
- **4-Year Higher Education Institution** – *Oberlin College* (Oberlin, OH): Through innovative curriculum, research and work opportunities, and educational events and programming, Oberlin College aims to engage all members of its community in sustainability issues.

Visit [centerforgreenschools.org/bestof2012](http://centerforgreenschools.org/bestof2012) for more information on each of this year's recipients, including the many innovations of others not listed here.

### Early Bird Registration Rates for the Smart and Sustainable Campuses Conference Ends on February 29

Colleges and universities are incubators of innovation, tackling the biggest challenges of society through creative means. As a member of the program committee of the **2013 Smart and Sustainable Campuses Conference**, APPA plays a role in driving a major event that provides the setting to explore how campuses are using their passion for innovation to develop technologies, infrastructure, programs, and curricula that address the world's most pressing sustainability challenges. Join your colleagues and take an in-depth approach

toward defining, understanding, and creating solutions to sustainability issues facing our campuses. Longer, 80-minute sessions create environments ripe for dialogue, shared problem-solving, skill development, and community building. Conference tracks:

- Community Connections
- Fostering Behavior Change
- The Campus as a Learning Laboratory
- Strategic Implementation
- The Built Environment
- Innovation

You also can register for a pre- or post-conference workshops.

*Pre-Conference Workshop:* Recalibrating Sustainability for the Northeast, Sunday, April 14, 2013. *Post-Conference Workshop:* Building a Sustainable Brand: How to Identify, Attract and Engage Stakeholders in Your Mission, Wednesday, April 17, 2013. Learn more. [www.sustainability.umd.edu/content/community/SSCC.php](http://www.sustainability.umd.edu/content/community/SSCC.php).

### **Defend Facility Budgets, Benchmark Operating Costs, and Forecast Life-Cycle Needs**

Considered an important resource for facility benchmarking, budgeting, and life-cycle cost planning, the Whitestone Cost Books series has been completely revised for 2013, featuring data on new cities and models as well as updated cost items and labor rates. The books are:



#### ***Facility Maintenance & Repair Cost Reference 2012-13 (17th Ed.)***

Provides detailed maintenance and repair costs for 74 building types in over 400 North American and international areas. Data is included for over 1,700 building components, over 30 trades, and more than 4,900 maintenance tasks.

#### ***Facility Operations Cost Reference 2012-13, North American Version (6th Ed.)***

Profiles operations costs for 74 building types in all major North American areas. Alternative levels of service are estimated for custodial, energy, grounds, management, pest control, refuse, road clearance, security, telecommunications, and water & sewer.

#### ***Facility Operations Cost Reference 2012-13, International Version (2nd Ed.)***

The only source for international facility costs, providing detailed operation costs for 74 asset types in over 150 international locations. As with the North American version, alternative levels of service are estimated for custodial, energy, grounds, management, pest control, refuse, road clearance, security, telecommunications, and water & sewer. [Learn more.](#)

### **PGMS Spring Seminar and Site Visit Will Be One of Historic Proportions**

The Professional Grounds Management Society (PGMS) will present its Spring Regional Seminar and Site Visit, April 8-9, 2013, in Colonial

Williamsburg, Virginia. Program attendees will explore this historic city's amazing green gardens and tour the campus of the second-oldest institution of higher education in the United States, The College of William & Mary. During the campus tour you will learn how campus management and facilities staff maintain 1,200 acres of open land, gardens, and wooded areas as well as 200 buildings, creating and sustaining an environment that attracts and supports students, staff, and guests. The walking tour of Colonial Williamsburg's gardens and grounds offers background on the city's history, opportunities for plant identification, an overview of the city's landscape maintenance functions, and insight into the planning that helps this historic venue meet guest expectations. For details and registration information visit <http://pgms.org/2013springregional/>.

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APPA promotes leadership in educational facilities through a variety of forums that address trends, issues, and best practices in educational facilities management. We are the association of choice for more than 5,200 educational facilities management professionals throughout the United States and abroad.

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